



# Penshurst Public School

Arcadia Street, Penshurst NSW 2222

Ph: 02 9580 3400

Email: penshurst-p.school@det.nsw.edu.au

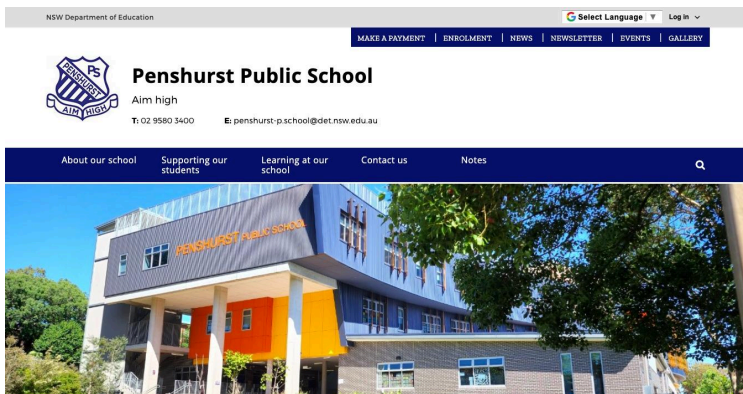
Dear Year 6 Parents,

To enrol your child in Year 7 for 2025, you will need to complete an Expression of Interest for Year 6 to Year 7 transition. The Expression of Interest (EOI) lets you indicate which school(s) you would like your child to attend in Year 7.

The EOI process is available online. After you submit an EOI and it has been assessed, your child will be offered a place at a high school.

Please find below the links and the step-by-step instructions:

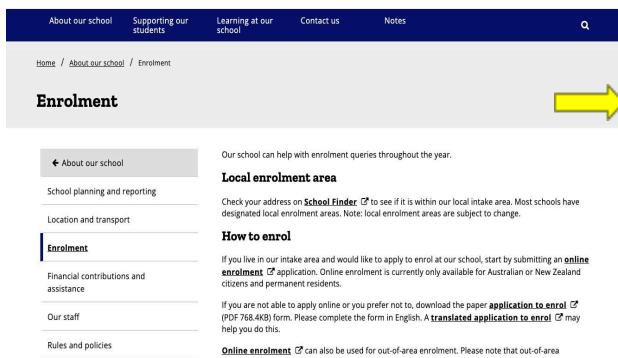
1. Go to Penshurst Public School's website <https://penshurst-p.schools.nsw.gov.au/>



2. Click on the 'Enrolment' Tab



3. Once you are on the ENROLMENT page, scroll down until you find the heading "Moving to High School" and click on the [moving to high school](https://year7.enrol.education.nsw.gov.au/?schoolCode=2861) link. This will take you to <https://year7.enrol.education.nsw.gov.au/?schoolCode=2861>



## Moving to high school

Visit the [moving to high school](https://year7.enrol.education.nsw.gov.au/?schoolCode=2861) page to find out more about the transition of year 6 students into year 7.

## Temporary visas and international students

The [Temporary Residents Program](#) has information about eligibility and the forms to complete an application.

## Distance education

Distance education is an equity program for students who are geographically isolated or whose individual circumstances prevent them from regularly attending school. Students must meet one of the conditions in the Distance Education Enrolment Procedures to be eligible to access this program as a full-time student.

For more information about educational opportunities in rural areas, visit [Rural and distance education](#).



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4. Once you have been diverted to the <https://year7.enrol.education.nsw.gov.au/?schoolCode=2861> page, this is what your screen should look like (see below).

The screenshot shows the 'Moving to high school' webpage. At the top, it says 'Moving to high school' and 'For Year 6 students currently attending a NSW Government School'. Below this, it states 'Moving into Year 7 in a NSW Government school' and 'In NSW Government schools, applying to move from primary school to high school is a 2-step process:'. The steps are: Step 1: 'The first step is to complete a **Moving to high school expression of interest**. When completing this form, you will be able to indicate which school(s) you would like your child to attend in Year 7.' Step 2: 'The second step is to submit an **enrolment application**, which will be issued to you by the high school after they have assessed your expression of interest.' At the bottom, there is a blue box with a document icon and the text 'Apply for Year 7 placement in a NSW Government high school in 2025'.

5. Scroll down until you see the blue box titled "Apply for Year 7 placement in a NSW Government high school in 2025" (Please note - expressions of interest are not closed - they close April 10th). Click on the online enrolment link (yellow arrow).

The screenshot shows the 'Apply for Year 7 placement in a NSW Government high school in 2025' page. It features a blue box with a document icon and the text 'Apply for Year 7 placement in a NSW Government high school in 2025'. Below this, there is a light blue box with an information icon and the text 'Expressions of interest for 2025 are now closed. If you submitted an Expression of Interest this year, please visit [online enrolment](#) to view the status of your application and proceed with your high school offer(s)'. A yellow arrow points to the 'online enrolment' link. Below this, it says 'Refer to the [Frequently asked questions](#) below if you missed the Expression of Interest submission date.' and 'This expression of interest process **does not** support placement in **specialist schools, selective schools and/or support classes**.'

6. You can EITHER log on using your SERVICE NSW Account or your own email address if you do not have a Service NSW account.

The screenshot shows the 'Log in using your Service NSW account' page. It features the Service NSW logo and the text 'Log in using your Service NSW account'. Below this, it says 'Logging in with your Service NSW account will provide you with the option to pre-fill details of your children already attending a NSW Government school.' Under 'By logging in, you:', there are two checked items: 'Consent to sharing your name and email address in your Service NSW Account with the NSW Department of Education' and 'Declare that you have read the NSW Department of Education [online enrolment privacy notice](#) and [Service NSW Privacy Collection Notice](#)'. At the bottom, there is a blue button that says 'Log in with Service NSW'.

OR

The screenshot shows the 'Log in using your email address' page. It features an envelope icon and the text 'Log in using your email address'. Below this, it says 'Entering your **email address** will allow you to start an application, save it, prefill details from previous application (within 12 months) and come back later to finish.' There is a text input field for 'Email address' with the placeholder 'Enter your email address'. Below this, there is a checkbox for 'I'm not a robot' and a CAPTCHA icon. At the bottom, there is a checked item: 'By logging in, you declare that you have read the NSW Department of Education [online enrolment privacy notice](#)'. At the bottom right, there is a blue button that says 'Log in using your email'.



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7. If you use your email address, it will ask for a 6 digit verification code (please check your SPAM/JUNK folder as well).

**Please enter your 6-digit verification code**

We have sent an email to **silvana.duke@outlook.com** containing a 6-digit verification code. Check your email, then enter the code below.

Verification code

8. It will then take you to a DASHBOARD, where you will need to fill out relevant information about your child, your address etc. This process takes approximately 10-15 minutes to complete.

**Dashboard**  
Manage applications for your children

Online Expression Of Interest close on Wednesday 10th April 2024.

Should you require any assistance, please call the office on (02) 9580 3400 and request to have a meeting with Mrs Duke.

Thank you,  
Mrs Duke and Stage 3 Teachers